

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** made and entered into this ___ day of _____ 2016 by and between:

INFORMATION AND COMMUNICATIONS TECHNOLOGY OFFICE, Department of Science and Technology, a government entity organized and existing in accordance with the laws of the Republic of the Philippines, with principal office located at ICT Office Building, C.P. Garcia Avenue, UP Diliman, Quezon City, represented by its Executive Director, **LOUIS NAPOLEON C. CASAMBRE**, hereinafter referred to as "**ICT OFFICE**";

- and -

CITY OF LIPA, a local government unit duly organized and existing under the laws of the Republic of the Philippines, with principal office address at Marawoy, Lipa City, represented by its Mayor, **HON. MEYNARDO A. SABILI**, hereinafter referred to as the "**LGU**".

WITNESSETH:

WHEREAS, the national government through the Department of Science and Technology (DOST)-Information and Communications Technology Office (ICT Office) is undertaking the Free Wi-Fi Internet Access in Public Places Project, across the Philippines to accelerate economic, social and educational opportunities and in reducing the growing Digital Divide under the overarching e-Filipino Program of the Government;

WHEREAS, the Project is envisioned to provide free Wi-Fi Internet access in public places nationwide, but will initially cover selected cities and municipalities and public places such as Public Schools, Libraries, Hospitals, Rural Health Units, Police Stations, State Universities and Colleges, Public Transport Terminals, Seaports and Airports;

WHEREAS, the Department of the Interior and Local Government (DILG), together with the League of Municipalities of the Philippines (LMP) and the Department of Science and Technology (DOST), have agreed to cooperate and jointly commit in promoting community development through the use of information and communications technology for effective and efficient national and local governance in the country. Towards this end, the Memorandum of Understanding (MOU) dated July 24, 2015 was entered into by the three Parties. A copy of the MOU is attached herewith as Annex "A";

WHEREAS, pursuant to the MOU, and to accelerate the government's efforts in enhancing Internet accessibility for Filipinos, it is deemed imperative that this MOA. be entered into by the parties herein.



NOW, THEREFORE, PREMISES CONSIDERED, the parties hereby agree as follows:


1. POLICIES

In consonance with the promotion of the use of ICT to improve delivery of critical function of government services; and provide efficient and effective ICT infrastructure and information systems to the public, the following policies are adopted:

- a. Enjoin all barangay units and LGU offices or departments to provide support and implement the Project without delay;
- b. Work together in expanding site coverage for free Wi-Fi Internet access at public places within the locality;
- c. Provide free Wi-Fi Internet access in public places without interruption except in certain circumstances such as force majeure, technical issues and similar situations which are beyond the control of the service provider or ICT Office;
- d. Abide by ICT Office issuances as well as existing laws and public policies in the posting of contents and broadcasts at the captive portal;
- e. Provide equal use and secured access to the Internet and serving as many as possible;
- f. Pursue, monitor and evaluate digital literacy and Internet adoption;
- g. Maintain sustainability and viability of the free Wi-Fi Internet access service;
- h. Promote responsible use of the Internet.



2. DEFINITION OF TERMS

- a. **Wi-Fi Internet access** - for the purpose of the Project shall be defined as connectivity to the Internet.
 - b. **ICT infrastructure capacity building** - Planning component with the responsibility of the Local Government Units to integrate ICT Programs in their respective development plans on public works, utilities and structures.
 - c. **ICT Office** - a government agency mandated to formulate and recommend ICT policies that will help accelerate and develop the ICT Sector, promote the use of ICT to improve delivery of critical function of government services; and provide efficient and effective
- 



ICT infrastructure and information systems to the public under the policy, technical and administrative supervision of DOST.

d. **Project** -- refers to the Free Wi-fi Internet Acces in Public Places Project.

e. **Public places** - are social places that would be open and accessible to the general public. Public areas such as parks, plazas, schoolyards, libraries, public space in government hospitals and rural heath units, transportation terminals, seaports and airports, etc. will typically be considered public places. Also included would be spaces open to the public in local and national government offices, barangay centers, etc.

f. **User registration and on boarding** - refers to a multi-level registration system to access the Free Wi-Fi Internet Service.

i. **Level 1**

This shall be the lowest level of registration and will only require the machine ID (MAC address) of a device for a user to gain access, which is implemented at the Captive Portal page.

ii. **Level 2**

Registrations at this level shall require that a user present a Philippine government issued ID, possibly through a web-based registration system.

iii. **Level 3**

The highest level of registration shall be where a user will be issued a Citizen's Digital ID subject to the requirements of the National Public Key Infrastructure that will be used to gain access to the Internet as well as full access to e-Government services.



3. ROLES AND RESPONSIBILITIES


3.1. ICT Office

a. Serve as the Project owner and lead agency responsible for the overall planning, implementation and project management of the free Wi-Fi Internet access service.

b. Conduct the appropriate training and orientation to the LGU.

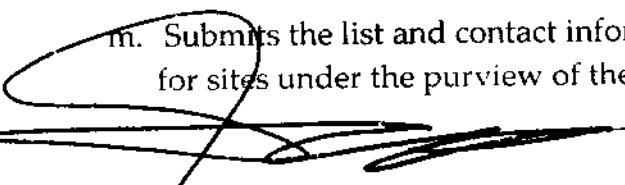
c. Evaluate and conduct periodic monitoring of the Internet connectivity.

d. Provide the framework for governance of the free Wi-Fi Internet access service.



3.2. Local Government Units

- a. Extend cooperation, assistance, and resources to the Project in the course of project establishment, operations, training and implementation.
- b. Monitor the participation of barangays and LGU offices and departments in the Project and compliance with this Memorandum.
- c. Provide space at designated location by the ICT Office, and permit the installation of all public Wi-Fi equipment.
- d. Shoulder the electric power cost of all public Wi-Fi equipment installed in LGU owned facilities.
- e. Secure the premises, equipment, outside plant facilities, and other properties for the continuous delivery of the free Wi-Fi Internet service. This includes the provision of the temporary storage for equipment and other properties needed for the project.
- f. Incorporate ICT INFRASTRUCTURE CAPACITY BUILDING in their development plans.
- g. Permit the ICT Office personnel, authorized representatives and service providers to have 24/7 access in public and other pertinent places for carrying out the Project implementation and its service.
- h. Provide the appropriate security to ICT Office personnel and authorized persons and entities involved in the Project.
- i. Provide necessary and free administrative support, permits and/or licenses in relation with but not limited to the granting of permits in connection with the maintenance, installation and operations of the necessary equipment and facilities needed for the project, as well as in the implementation of any joint pole use agreement that may be entered into by the ICT Office with the concerned electric cooperatives or entities.
- j. Cooperate in the restoration of the service during a disaster and crisis.
- k. Designate skilled personnel to develop local content and coordinate public information and announcements, such as among others promotion of tourism and commercial activities in their locality.
- l. Securing visibility and information collateral materials for the project.
- m. Submits the list and contact information of respective coordinators for sites under the purview of the Local Government Unit.



- n. Perform such other responsibilities as may be agreed upon from time to time by the Parties.

4. LIMITATIONS

Access may be stopped or interrupted at the discretion of ICT Office when warranted due to reasons affecting national security, domestic tranquility or when ordered by appropriate authorities.

5. DESIGNATION OF REPRESENTATIVES

The parties shall designate their respective representatives to coordinate efforts in the implementation of the Project in relation with this MOA. They may submit their respective reports and recommend such action and policies as may be necessary.

6. OPERATIONAL GUIDELINES

- a. LGU is given content development and updating privileges on the captive portal. It will be given limited discretion over the portal in terms of materials and information that it may post or upload. ICT Office shall formulate policies that will help the LGU carry out its responsibility for configuring the location specific content of the portal.
- b. The LGU shall determine and communicate to ICT Office its needs, wants and interests of their constituents including those that will effectively improve the delivery of services facilitated to the internet.
- c. ICT Office shall render administrative and operational services of the Project. Moreover, LGU shall extend administrative assistance by way of record keeping and custodianship over the equipments and facilities that will be installed in their respective areas.
- d. LGU shall be accredited, trained and equipped to serve as a Registration Authority for the Level 3-USERREGISTRATION AND ON BOARDING under such process as may be specified by ICT Office.
- e. LGU shall contribute to user support given by the service providers and ICT Office, as necessarily requested, such as but not limited to frontdesk services.
- f. ICTOffice shall provide specific guidelines for LGU to distribute this public service by provisioning connectivity to those areas by providing fiscal support/incentives to local private sector connectivity providers to which the LGU may subscribe to.
- g. While it will be entirely up to the LGU and/or their providers to decide what technologies to use, the use of TV White Space and other emerging technologies to connect far-flung areas to the Internet shall be advocated.



7. NET COMMUNITY SEAL

LGU shall be given the NET COMMUNITY SEAL for being connected to the Internet.

8. ENFORCEMENT CLAUSE

This MOA shall enforce the provision under the Special Provision(s)(1), page 851 of Republic Act No. 10651 or the General Appropriations Act for Fiscal Year 2015.

9. MISCELLANEOUS PROVISIONS

If any clause, sentence or provision of this MOA shall be declared invalid or unconstitutional, its remaining parts shall not be affected thereby.

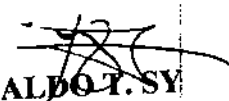
Either of the parties can propose amendment in any of the provisions, sections of the Memorandum of Agreement.

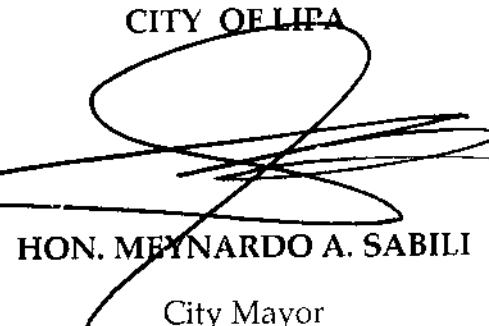
All orders, rules and regulations issued by any of the parties herein which are inconsistent or contrary to the provisions of this MOA, and in relation with the Project, are hereby repealed or modified accordingly.


10. EFFECTIVITY

This MOA shall take effect immediately upon signing and shall be terminated upon mutual consent of both parties.

INFORMATION AND COMMUNICATIONS
TECHNOLOGY OFFICE


REYNALDO T. SY
Regional Director

CITY OF LIPA

HON. MEYNARDO A. SABILI
City Mayor


BASSANIO C. TORIO
Head - TCSD

WITNESSES


BASILIA M. CASUMBAL



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
CITY OF LIPA) S.S

Before me, this AUG 22 2016 in the City of BATANGAS CITY
Philippines, personally appeared:

NAME	ID No.	ISSUED AT	ON
Reynaldo T. Sy	CRN 006- 0066- 5289- 6	SAN FERNANDO PAMPANGA	
Hon. Meynardo A. Sabili	<u>ID No. 10-1</u>	<u>MARAWAY, LIPA CITY</u>	

Known to me be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free act and deed.

This instrument, consisting of seven (7) pages, including the page on which this acknowledgement is written, has been signed on each and every page thereof by the parties and their witnesses, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand, the day, year, and place above written.

ATTY. A. DENIS C. MACATANGAY
Notary Public Until 2017 (A.M. 2016-04,
88 D. Silang St., Batangas City
PTR No. 16547507; 1/11/16; Batangas City
IBP LRN 01219; RDA 38428
MC Compliance No. V-0009735; 8.13.15

Doc. No. 750
Page No. 152
Book No. III
Series of 2015.

